

SINGUR -1 GRAM PANCHAYAT
SINGUR, HOOGHLY

NOTICE INVITING e-TENDER



Nil No. - Sing-1/189/2025

Date - 26-08-2025

Singur - I G P , Singur, Hooghly ,invites e-Tender Only from Bonafide resourceful Contractors having Credentials (in the form of work order, work completion certificates and payment certificates) of executing similar nature of works of not less than 60% (price update @ 10% per annum compoundable from the date of completion of the work) of the work value in a Single Contract and within the time limit specified for the work. The works detailed in the table below (Submission of Bid online).

SL.No.	Name of Scheme	Sansad No	Fund	Tender Value	EMD	Tender Fees	Remarks
1	<i>Construction of CC road from Summit Pore house to Main Road of Exist.</i>	I	15th FC UNTIED	137471.00	2749.00	250.00	
2	<i>Construction of CC road from Somesh Dey house to Pradip Batabyal house .</i>	III	15th FC UNTIED	52891.00	1058.00	250.00	
3	<i>Construction of CC road from Asha Bag house to Pantu house .</i>	IV	15th FC UNTIED	67292.00	1346.00	250.00	
4	<i>Construction of Cement Concrete Road from Amin Huda house to Hosenara house via Khalil house .</i>	V	15th FC UNTIED	107859.00	2157.00	250.00	
5	<i>Construction of CC road from Swaran Das house to Smritimoy Dutta house .</i>	VI	15th FC UNTIED	99650.60	1993.00	250.00	<i>The work order will be issued on the basis of the fund allocation by the</i>
6	<i>Construction of CC road from Niranjan Panja house to Satya Malik house .</i>	VII	15th FC UNTIED	79866.00	1597.00	250.00	
7	<i>Construction of CC road from Santat Kumar Bag house to Laxman Mandal house .</i>	IX	15th FC UNTIED	60625.00	1213.00	250.00	<i>Government. An d payment will be made only after availability of fund in concerned bank account. And the</i>
8	<i>CONSTRUCTION OF CC ROAD WITH UC BULLAH PILLING FROM NETAI DAS HOUSE TO UTTAM DAS HOUSE VIA GOUTAM DAS HOUSE .</i>	IX	15th FC UNTIED	83415.00	1668.00	250.00	
9	<i>Construction of CC road from Dilip Munda house to Laxman Mandal house .</i>	IX	15th FC UNTIED	33303.00	666.00	250.00	
10	<i>Construction of CC road from Anal Chakraborty house to Rabin Nag house .</i>	X	15th FC UNTIED	51967.00	1039.00	250.00	
11	<i>Construction of CC road from Gokul Pramanik house to Someswar Das house .</i>	XI	15th FC UNTIED	38016.00	760.00	250.00	
12	<i>CONSTRUCTION OF DRAIN WITH COVER FROM 10 NO RAIL GATE TO HOSPITAL .</i>	I	15TH FC TIED	167850.00	3358.00	250.00	<i>completion time of works within 45 Days from the issue of Work Order</i>
13	<i>UPGRADATION OF DRAIN WITH COVER FROM SOUMEN MUKHERJEE HOUSE TO MIRA GHORUI HOUSE.</i>	II	15TH FC TIED	67037.00	1341.00	250.00	
14	<i>CONSTRUCTION OF DRAIN COVER FROM AMIT KODAL HOUSE TO DHARMADAS BANERJEE HOUSE .</i>	IV	15TH FC TIED	27943.00	559.00	250.00	

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*from the issue
of Work Order
date.*

15	CONSTRUCTION OF DRAIN WITH COVER FROM BOTH SIDE OF DEBJIT MUKHERJEE HOUSE TO NEMAI GHOSH HOUSE.	V	15TH FC TIED	349948.00	6999.00	500.00
16	CONSTRUCTION OF DRAIN WITH COVER FROM SWAPAN DAS SHOP TO BURIGRAM KHALDHAR.	VI	15TH FC TIED	340139.00	6803.00	500.00
17	CONSTRUCTION OF DRAIN WITH COVER FROM HARIPADA PAN HOUSE TO SANAT CHATTERJEE POND.	VII	15TH FC TIED	52509.00	1050.00	250.00

18 **CONSTRUCTION OF DRAIN WITH COVER FROM BASANTA DAS HOUSE TO KARTIK DAS HOUSE.**

X **15TH FC TIED** **203680.00** **4074.00** **500.00**

1. In the event of e-filing intending bidder may download the tender document from the website <https://etender.wb.nic.in> directly with the help of Digital Signature Certificate & necessary cost of tender document (tender fees) and earnest money may be remitted through demand draft /pay order issued from any Nationalized Bank to be drawn in favour of the Singur - I Panchayat, Singur , Singur, Hooghly (as per detailed in above table) through e-filing. The original part of online submission of tender fees, EMD (Earnest Money Deposit) should be submitted physically to office of the Singur-I Gram Panchayat , Singur, Hooghly under sealed cover before 24 hours of the date & time of opening of tender.

2. Eligibility Criterion for participation in the tender

- Bona fide Resourceful Contractors having experience & Credentials of similar nature of works valuing **minimum 60%** of estimated amount put to tender.
- All intending Bidders are required to produce current Tax of last assessment Year as submitted along with **PAN, Up to Date GST filing Certificate and registration Certificate for the year 2017 – 2018** (to be documented through e-filing)
- Registered Partnership deed should be furnished (for partnership firm only) along with Power of Attorney to sign on the tender documents. (if
- For Registered Labour Co-operative Society Ltd. / Registered Engineers Co-operative Societies Ltd. having Credentials (in the form of work completion certificate and payment certificates) from Engineer in Charge for similar nature of works done satisfactorily in any Government Department with actual date of completion & value of work which should **not be less than 60 %** (price update @ 10% per annum compoundable from the date of completion of the work value in a Single Contract and within the time limit specified for the work in question i.e.completed in Any Engg. Department in Govt. of West Bengal not earlier than **01/01/2023** Work certificate without date will not be entertained. (to be documented through e-filing)
- Declaration regarding structure of the organization. to be documented through e- filing.
- Registered Engineers/Labour Co-operative Society Ltd. is required to furnish current Tax return (**for the assessment year 2023 – 2024**) as submitted along with PAN, GST registration Certificate valid Bye Law, Current Audit Report along with other relevant supporting papers. (to be documented through e- filing)
- Joint Venture will not be allowed.
- The prospective bidder should own / hired through lease agreement in between lessor & lessee as required plant & machinery. Conclusive of



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iv) The prospective Bidder Shall have in their full time engagement experienced technical personnel, the minimum being one Diploma holder Civil Engineer (Authenticated document in respect of qualification and engagement shall have to be documented through e-filing)

3. Constructional **Labour Welfare Cess @ 1 %** (One percent) of the cost of construction will be deducted from every bill of the selected agency. GST, Royalty & all other Statutory Levy / Cess will have to be borne by the contractor. As the rates in the Schedule
4. The Bidder will have to submit the receipt of payment of Royalty to the Government for use of sand, stone materials, laterite, Moorum, gravel etc. to the
5. Bids will remain valid for a period not less than **180 days** (One Hundred Eighty days) from last date of submission of Bid / Sealed bid. If the Bidder withdraws the Bid during the period of Bid-validity, his Earnest Money Deposited will be forfeited.**And the completion time of works within 45 Days from the issue of Work Order date.**
7. No Mobilization Advance / Secured Advance will be allowed.
8. Prospective applicants note carefully the minimum qualification criteria as mentioned in instruction to bidders before tendering the bids.
9. No Conditional Bid / Tender will be accepted under any circumstances.
10. Requirement of Principal Machineries which must be possessed (Non Statutory Document) by the Bidders.
11. Before uploading tender document through e-filing each page of the tender documents are to be signed by the Bidder/ owner/ partner / authorized signatories having legal authority to do so, failing which the Bid will be treated as informal.
12. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of the Bid, no cost of Bidding shall be reimbursable by the prodhān , Singur - I Gram Panchayat Singur , Hooghly reserves the right to accept or reject any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at the stage of Bidding.

13. IMPORTANT INFORMATION
A. Date & Time Schedule

Sl. No.	PARTICULARS	DATE & TIME
1	Published Date	28/08/2025 at 5.00 pm
2	Documents Download /Sale Start Date (online)	28/08/2025 5.00 pm
3	Document Download /Sale End Date (online)	09/09/2025 6.30 pm
4	Bid Submission Start Date (Online)	28/08/2025 6.30 pm
5	Bid Submission End Date (Online)	09/09/2025 6.30 pm
6	Last date of submission of original copies of Demand Draft of Earnest Money Deposit & cost of tender paper at the office of the Prodhān Singur - I Panchayat, Singur, Hooghly.	
7	Bid Opening Date (Technical)	12/09/2025 at 10 am



8	Bid Opening Date (Financial)	After Evaluation of Technical Bid
9	Place for Opening of Bid (online)	Office of the Prodhan Singur - I G P Singur, Hooghly.
10	Officer Inviting Bid	Prodhan Singur - I G P Singur, Hooghly
11	Bid validity period	180 days

B. LOCATION OF CRITICAL EVENTS

Bid Opening: Singur - I Panchayat, singur, Hooghly Interested bidder may be presented at Office of the Prodhan Singur - I G P Singur, Hooghly.during opening of Bid. Prodhan Singur - I G P Singur , Hooghly may call open bid /sealed bid after opening of the said bid to obtain the suitable rate further, if it is required. No objection in this respect will be entertained if raised by any bidder present or absent during opening of tender.

14. In case of any unscheduled holiday on the aforesaid dates, the next working day will be treated as schedule / prescribed date for the same purpose.

15. *Earnest Money & Tender Processing Fees will be submitted through RTGS/NEFT in favour of PRODHAN SINGUR I G.P.A/C Details:- A/C No-132120054339 IFSC- -WBSCOHDCCB-16. Bank Name-West Bengal Co - operative Bank Branch-Singur*

16. Exemption from payment of Earnest money of the Registered Labour Co-operative Society Ltd. may be done as per rule. Proper document in this regard should be documented through e- filing.

17. The Earnest Money of the unsuccessful Bidder (s) will be refunded from the office of the Prodhan Singur - I G P , Singur Hooghly after He/She/They is/are to apply for the same, giving the reference to the Work, NIT No., date of Tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all the tenderers other than lowest tenderers should be refunded as per norms.

18. The successful Bidder shall have to execute Formal Agreement with Prodhan Singur - I G P Singur, Hooghly in three copies of printed form in non - judicial stamp paper of Rs. 10 / - within 7 (Seven) days from the issuance of Letter of Acceptance.

19. Bank guarantee shall not be accepted for the purpose of the security.

20. Agency shall have to arrange required land for installation of Plant & machineries (Specified for the awarded work), storing materials, labour shade etc. at their own cost and responsibility nearest to the work site.

21. No adjustment of Price or Price Escalation of any kind will be allowed.

22. The intending bidder(s) required to quote the rate (percentage above/below/atper) over the total estimated cost put to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances.

23. The Bidder has to visit and examine the site of works and its surroundings and obtained all information that may be necessary for preparing Bid and entering into an agreement for the work / works as mentioned in the NIT. The costs for visiting the working site shall be at the bidder own expense.



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24. Prospective Bidder shall have to execute the work in such manner so that appropriate service level of the Building under improvement is to be maintained during progress of the work and during Defect Liability Period of 3(Three) Year for Building and for 5(five) years for Roof treatment work upto the entire satisfaction of the Engineer in Charge. If any defect / damage is detected during this period as mentioned above the contractor shall make the same good at his own expense to the satisfaction of the of the Engineer in Charge or in default the Engineer in Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer in Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor. Security Deposit shall become payable only after expiry of the Defect Liability Period after making necessary deduction if applicable. However the Engineer in Charge may on his satisfaction and his discretion refund Security deposit for roof treatment works ,one-third of the total security deposit after expiry of 2nd. year from the date of completion of the work and remaining part of the total Security deposit after expiry of 3rd. year from the date of completion of the work. Hence condition of refund of Security Deposit as stated .Building and for 5(five) years for Roof treatment works with Hessian based bituminous felt from the date of successful completion of the work upto the entire satisfaction of the Engineer in Charge. If any defect / damage is detected during this period as mentioned above the contractor shall make the same good at his own expense to the satisfaction of the of the Engineer in Charge or in default the Engineer in Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer in Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the contractor. Security Deposit shall become payable only after expiry of the Defect Liability Period after making necessary deduction if applicable. However the Engineer in Charge may on his satisfaction and his discretion refund Security deposit for roof treatment works ,one-third of the total security deposit after expiry of 1st. year from the date of completion of the work, another one-third of the total security deposit after expiry of 2nd. year from the date of completion of the work and remaining part of the total Security deposit after expiry of 3rd. year from the date of completion of the work. Hence condition of refund of Security Deposit as stated .

25. If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained / accepted. Lowest offer will be ascertained by sealed bid amongst the lowest bidder.

26. At any stage during scrutiny, if it is found that the credential or any other papers which the Bidder uploaded during Bidding process, found incorrect / manufactured / fabricated, that bid will be considered as non-responsive and outright rejected with forfeiture of Earnest Money and

27. Before issuance of Letter of Acceptance / Work order, the tender accepting authority may verify the credential & other documents of the lowest bidder so uploaded online if found necessary. If it is found such document incorrect / manufactured / fabricated, Letter of Acceptance / Work order will not be issued in favour of the bidder under any circumstances and action will be taken accordingly.

***** No concrete casting date will be fixed up on any Government(State or Central) holidays.***

28. In case of Ascertaining of Authority at any stage of application or execution of work, necessary registered Power of Attorney is to be produced.

29. The Earnest Money may be forfeited if:-

- If the Bidder withdraws the Bid during the period of Bid validity.
- In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
- During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other document which were uploaded& digitally signed by the Bidder are incorrect /manufactured / fabricated.

30 If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:-

- Printed Tender Form, i.e. W.B.F 2911 (ii)



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- b) Notice Inviting Tender
- c) Special Terms and Condition
- d) Financial Bid.

All works covered in the clause appearing hereinafter shall be deemed to form a part of the appropriate item or items of works appearing in the work schedule whether specifically mentioned in any clause or not and the rates quoted shall include all such works unless it is otherwise mentioned that extra payment The eligibility of the Bidder will be ascertained on the basis of document submitted / uploaded & digitally signed in support of the minimum criterion as mentioned above. If any document submitted / uploaded by the Bidder is either manufacture or false the eligibility of Bidder will be out rightly rejected at any stage without prejudice and action will be taken as per stipulation of IT Rules in force.

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INSTRUCTION TO BIDDERS

SECTION - A

General guidance for e-Tendering Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor :

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in>. The contractor is to click on the link for the e - tendering site as given on the web portal.

2. Digital Signature certificate (DSC) :

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate(DSC) for submission of tenders, from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Web Site stated in Clause-2 of Guideline to Bidder DSC is given as a USB e- Token.

3. The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital signature Certificate. This is the only mode of collection of Tender Documents.
4. Participation in more than one work : A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.
5. Submission of Tenders- General process of submission: Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC) The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following in two covers (folders).

A-1. Statutory Cover file Containing.

- i. Bank Draft towards cost of tender documents as prescribed in the NIT, against each serial of work in favour of the Pradhan Singur - I Gram Panchayat Singur, Hooghly, concerned with the Work



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